

State Historical Records Advisory Board

Goals and Objectives for 2007 – 2012

Goals	Objectives	Action
1) To preserve and make accessible the historical records of Kentucky.	1: Assist historical records programs in choosing best practices for preservation and access.	1.1.a. Create an on-line information center as part of the SHRAB pages at the KDLA website with articles and links about best practices. 1.1.b. Partner or collaborate with other providers to offer short training courses designed to provide a general introduction to archival issues for those with custodial responsibilities for historical records. 1.1.c. Disseminate information about training opportunities through the website, professional meetings and publications, and mailings to repositories. 1.1.d. Explore developing an “Ask a Colleague” resource to link amateur or less-trained staff at smaller repositories with professionals at major institutions who may be able to advise them on specific issues.
	2: Establish a state grant program to provide funding for repositories	1.2.a. Apply for funding from the NHPRC. 1.2.b. Establish guidelines for operation of the state grant program and for awarding grants. 1.2.c. Publicize program through KDLA website, professional publications and meetings, and mailings to known repositories in the state. 1.2.c. Award grants in accordance with guidelines. 1.2.d. Evaluate effectiveness of program on an annual basis.
	3: Gather and share information about resources to fund and support historical records repositories.	1.3.a. Collaborate with other appropriate agencies to create a website that lists links of information accessible through the SHRAB website. 1.3.b. Publish and distribute a brochure about the SHRAB and its work to disseminate through libraries and historical records repositories. 1.3.c. Provide e-mail alerts as needed about funding issues and opportunities, especially those that involve government action. (This has been done by KCA as well)

Goals	Objectives	Action
2) To promote understanding of and build support for historical records programs.	1: Develop and share information about the importance of historical records and the issues involved in their care and use.	<p>2.1.a. Evaluate the relationship of the SHRAB web site as a central point of archival content in Kentucky to the web site of the Kentucky Council on Archives; investigate possible collaborative effort. Review SHRAB web site updates and maintenance.</p> <p>2.1.b. Request the Kentucky Council on Archives to create a joint Kentucky Archives Week Committee with SHRAB to coordinate the annual event.</p> <p>2.1.c. Outline objectives and develop fact sheets regarding repositories, issues, and content to serve as direction for Kentucky Archives video.</p> <p>2.1.d. Investigate how SHRAB can assist in publicizing and promoting ongoing activities of archives around the state.</p> <p>2.1.e. Work with KCA to incorporate SHRAB goals and objectives into sessions at regular KCA meetings.</p>
	2: Increase the use of historical records at all educational levels and by the general public.	<p>2.2.a. Facilitate interaction of the Kentucky Department for Education and the archival community to help archivists understand how educators want to use primary resources, with possibly moving toward collaborative content development.</p> <p>2.2.b. Work with Kentuckiana Digital Library to promote its work to encourage teachers to use primary source materials.</p> <p>2.2.c. Promote existing workshops on research in historical records around the state, and identify needs for additional programs.</p> <p>2.2.d. Evaluate ways to work with higher education faculty and/or academic archivists to increase understanding and use of archival material in the classroom.</p> <p>2.2.e. Promote relationship of historical records to cultural tourism.</p>
3) To equip those responsible for the care of historical records to respond to new challenges.	1: Promote awareness of issues and possible solutions for managing electronic records, audiovisual records, and other special media.	3.1.a. Sponsor discussion or forums to make people aware of issues and current solutions and the evolving archival management environment is evolving and changing; the work has changed and different resources are needed.

Goals	Objectives	Action
	2: Support, sponsor and promote opportunities for training and continuing education.	4.2.a. Continue to work with SAA, KCA, and other organizations to bring continuing education offerings to Kentucky. 4.2.b. Work with SHRABs in surrounding states to plan regional training opportunities. 4.3.c. Offer "The Basics of Archives" course in Kentucky at least four times per year.
4) To increase effectiveness of the SHRAB as an advocate for historical records.	1: Use the strategic planning process to implement the work of the SHRAB.	4.1.a. Review plan quarterly. 4.1.b. Update plan annually. 4.1.c. Consult with other interested groups to increase effectiveness of the plan.
	2: Seek additional financial resources to increase the effectiveness of Kentucky's historical records programs.	4.2.a. Support efforts of historical records programs to secure sustained funding. 4.2.b. Publicize the availability of NHPRC grants.
	3: Develop and implement a communications and public Information plan.	4.3.a. Review SHRAB communications plans in other states. 4.3.b. Draft plan. 4.3.c. Solicit input from interested groups. 4.3.d. Revise and implement plan.